

MODULE 6: FUNCTION 4 QUALITY ASSURANCE AND ANALYTICAL RIGOR

Session 6.2 Protocol 4.1 Coach and facilitate national analyzes
Protocol 4.2: Control and consolidate analyzes

Outline

- **OBJECTIVES**
- **WHO IS A COACH OR FACILITATOR**
- **ROLE OF COACHES AND FACILITATORS BEFORE ANALYSIS**
- **ROLE OF COACHES AND FACILITATORS DURING ANALYSIS**
- **ROLE OF CT-CH DURING AND AFTER ANALYSIS**

SESSION OBJECTIVES

At the end of the session, participants master:

- The CH analysis coaching process;
- Facilitating analysis sessions to guarantee product quality;
- The analysis quality control process.



ROLE OF TEAM FACILITATION BEFORE THE ANALYSIS SESSION

Coaches and facilitators must be in contact with the national unit (CNA) to ensure:

- the state of data collection and centralization;
- the completion of step 1 – inventory of evidence from the intermediate table and tables (1-A, 1-B, 1-C and 1-D);
- the launch of invitations by the focal point structure of the CH;
- of the practical organization of the analysis session and the implementation of the preliminary activities at least one week before the analysis session.).

ROLE OF THE FACILITATION TEAM DURING THE ANALYSIS SESSION

They must :

- Do a **complete training** before analysis: if the majority of participants **are not familiar** at CH 3.0;
- Ensure **recycling** in case the majority of participants are familiar with CH 3.0;
- Ensure compliance with protocols and procedures during analysis sessions.

ROLE OF THE FACILITATION TEAM DURING THE ANALYSIS SESSION

They must :

- Provide technical support to participants throughout the analysis without replacing the analysts to draw relevant conclusions from their discussions;
- Help build a technical consensus based on available evidence without influencing the analysis process;
- Be attentive and proactive to the needs of analysts and their discussions;
- Support the production of communication sheets (decision-makers and the general public) and the evaluation of the quality of the analysis.

ROLE OF THE CH TECHNICAL COMMITTEE

DURING AND AFTER ANALYSIS SESSIONS

Role of the CT-CH: supervisor of the entire CH process. It is responsible for:

- Following up of country analyzes in real time via Skype or any other virtual channel
- Remotely ensure compliance with protocols and procedures during CH analyses;
- Revise some national analyzes if necessary in consultation with the national Task-Force;
- Consolidate national analyses, develop and disseminate regional communication products;
- Proceed with the evaluation of country analyzes using the evaluation guide developed for this purpose;
- Ensure the wide dissemination of results to countries and internationally, updating of CH, CH/IPC, RPCA, etc. platforms.

END